

<b>Application to Upper Division for:</b>				<b>MTSU ID</b>			
<b>2024-2025 – B.B.A. – Major: Business Administration</b>						<b>E-Mail Address</b>	
Courses other than electives should normally be taken in the year and sequence shown.							
<b>COURSES REQUIRED</b>				Approved Substitutions and Elective Descriptions			
Where alternatives or electives are listed please list the ones taken.				Hours		Course Title and No.	
				1st Sem	2nd Sem	Sem Hrs	Where Taken if not at MTSU + / - Hrs
							Validation Date or Other Notes
<b>TBC WRITTEN COMMUNICATION (WC)</b>							
WRITTEN COMM		ENGL 1010	3				
INFO LIT		ENGL 1020		3			
<b>TBC NON-WRITTEN COMMUNICATION (NWC)</b>							
NWC OPTIONS: COMM 2100, COMM 2200, DATA 2025, or 1010, 1020, 2010, or 2020 in ARAB, CHIN, FREN, GERM, ITAL, JAPN,LATN, PORT, RUS, SPAN							
NON-WRITTEN COMM		Any of the NWC options		3			
<b>TBC QUANTITATIVE LITERACY/MATH (QuantLit)</b>							
QuantLit / BUS REQ.		MATH 1630 or 1810	3				
<b>TBC SCIENTIFIC LITERACY - NATURAL SCIENCES (SciLit)</b>							
SciLit OPTIONS: ASTR 1030/1031; BIOL 1030/1031, 1110/1111, 2010/2011, 2020/2021; CHEM 1010/1011, 1030/1031, 1110/1111; GEOL 1030/1031, 1040/1041; PGEO 1030; PHYS 1110, 2010/2011, 2110/2111; PSCI 1030/1031							
DISCOVERY		Any of the SciLit options	4				
EXPLORATIONS		Any of the SciLit options		4			
<b>TBC HUMAN SOCIETY &amp; SOCIAL RELATIONSHIPS (HSSR) / BUSINESS REQUIREMENTS &amp; ELECTIVES</b>							
DISCOVERY / CORE		ECON 2410 Prin of Econ Macro	3				
DISCOVERY / CORE		ECON 2420 Prin of Econ Micro		3			
ELEC		General Elective	1				
ELEC		General Elective		3			
<b>TBC CREATIVITY &amp; CULTURAL EXPRESSION (CCE)</b>							
LITERATURE		ENGL 2020, 2030; HUM 2610	3				
DISCOVERY		ANTH 2210; ART 1030, 1920; DANC 1000; ENGL 2020, 2030, HIST 1010, 1020, 1110, 1120; HUM 2610; MUHL 1610, MUS 1030; PHIL 1030; THEA 1030		3			
EXPLORATIONS		Any of the CCE Discovery courses or ART 1040; COMM 2560; FL 1000; HIST 1015, 1115; NFS 2100; PS 1015; RS 1030; THEA 1005, 1820	3				
<b>TBC HISTORY &amp; CIVIC LEARNING (HCL)</b>							
DISCOVERY		HIST 2010, 2020, 2030, 2040, 2050	3				
EXPLORATIONS		Any of the HCL Discovery courses or CIA 1100; HIST 2015, 2025, 2035, 2045, 2065; MUHL 1615; PS 1040; SW 2000		3			
<b>BUSINESS REQUIREMENTS &amp; ELECTIVES</b>							
CORE		ACTG 2110 Prin of Actg I	3				
CORE		ACTG 2120 Prin of Actg II		3			
CORE		BIA 2610 Statistical Methods		3			
ELECTIVE		General Elective	3				
ELECTIVE		General Elective		3			
<b>BUSINESS AND MAJOR REQUIREMENTS</b>							
CORE		BIA 3620 Intro Business Analytics	3				
MAJOR		ACTG 3020, 3110, or 3310	3				
CORE		MGMT 3610 Prin of Management	3				
CORE		BUS 3000 Dale Carnegie	3				
CORE		BLAW 3400 Leg Env of Business	3				
CORE		MKT 3820 Prin of Marketing		3			
CORE		INFS 3100 Prin of MIS		3			
CORE (W)		MGMT 3620 Supply Chain Operations		3			
BUSINESS ELEC		Upper or Lower Division Business Elective		3			
CORE		FIN 3010 Prin of Corporate Finance		3			
<b>BUSINESS AND MAJOR REQUIREMENTS</b>							
MAJOR		MGMT 3640, 3705, 3715, 3720, 3725, 3730, 3750, or 4700	3				
MAJOR		MGMT 4710, MKT 4510, ECON 4440, or MKT 4840	3				
MINOR		FIN 2010 or FIN UD Elective	3				or bus. elective w/alt. bus. minor
MAJOR		MKT 3825 or MKT 3930, MGMT 3890, or MGMT 3940	3				
MINOR		ECON Upper Division Elective	3				or UD bus. elective w/alt. bus. minor
MAJOR		MGMT 3810, 4250, 4680 or LEAD 3010		3			
MAJOR		BLAW 3430, 3460, 4470, 4490, or 4500		3			
MAJOR		MKT Upper Division Elective		3			
MAJOR		MKT Upper Division Elective		3			
CORE		BUAD 4980 Strategic Management		3			
						<b>Take at MTSU in last semester (check prerequisites)</b>	
Business Core (CORE) requirement courses must be completed before taking BUAD 4980. Courses required in major (MAJOR) cannot be used in minor. Student cannot double major or double minor in business.							
						<b>Advisor</b>	
						<b>Date</b>	

**Mark box below to select a Minor (one business minor option must be selected).**

<input type="checkbox"/> <b>Minor: Economics and Finance (courses built into UD form)</b>			<input type="checkbox"/> <b>Alt. Bus. Minor (Optional):</b>		
Course	Hrs	Grades/Notes	Course	Hrs	Grades/Notes
ECON 2410 Principles of Macroeconomics	3			3	
ECON 2420 Principles of Microeconomics	3			3	
FIN 3010 Principles of Corporate Finance	3			3	
FIN 2010 or FIN Upper Division Elective	3			3	
ECON Upper Division Elective	3			3	
				3	
<b>Total</b>	<b>15</b>		<b>Total</b>		

GPA (2.0 Min.)	GPA (Note Min)
These courses are required in this curriculum and constitute a minor. Must take 3 upper-division hours at MTSU.	

Graduation Requirements	Minimum	Notes
Total Semester Hours	120 semester hours	
Grade Point Average	2.00 GPA	
Upper-Division Hours	36 semester hours	
Major GPA (Minimum: 2.0)	2.00 GPA	
MTSU Upper-Division Hours in Major	12 semester hours	
GPA in all Jones College Minor(s)	2.00 GPA	
MTSU Upper-Division Hours in Minors	3 semester hours	
Cumulative GPA in Jones College CORE Courses (ACTG, BIA, BLAW, BUAD, BUS, ECON, FIN, INFS, MGMT, MKT)	2.00 GPA	
Senior College Hours	50 semester hours	
Residency Requirement	18 of last 30 semester hours at MSTU	
Minimum MTSU Hours	30 semester hours	
50% Required Business Hours Taken at MTSU	30 semester hours	

**Jones College Admission Requirements**

*Students must be admitted at least one semester prior to anticipated graduation date.*

Requirements	Met	Notes
30 sem hrs degree credit		
Completion of all high school deficiency requirements		
Completion of all academic enrichment requirements		
Inclusive GPA $\geq$ 2.250 on all college-level work		
<b>Pre-Business Required Courses</b> (GPA $\geq$ 2.250)	U R A D E	MTSU and transfer grades are used in the pre-business calculation
ACTG 2110 Principles of Accounting I		
BIA 2610 Statistical Methods		
ECON 2410 Principles of Economics, Macroeconomics		
ECON 2420 Principles of Economics, Microeconomics		

Students who are juniors and meet prerequisites may register for the following courses before being fully admitted to the Jones College:  
BIA 3620, BLAW 3400, BUS 3000, FIN 3010, INFS 3100, MGMT 3610, MGMT 3620, MKT 3820.

**Registration or credit in these courses does not guarantee admission to the Jones College.**

**Student Instructions**

One (1) copy signed by major advisor should be filed with your Graduation Analyst - Undergraduate Services two semesters before you intend to graduate. An Intent to Graduate form should be filed during the first semester of the senior year.

- 1 This form is for guidance purposes only. The official program is checked and verified by your Graduation Analyst - Undergraduate Services.
- 2 Transfer credits and substitutions must be initiated by the advisor.

<b>Graduation Analyst - Undergraduate Services (BAS N208), Jennings A. Jones College of Business</b>	<b>Date</b>
--	-------------